

## Douglas, Dave (MGS)

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**Subject:** GOVERNANCE Weekly Mtg.  
**Location:** 777 Bay Street, 9th Floor CEO Boardroom // Dial-in Tony Ross: 1-866-633-0848, Passcode: 9780623#, Chair/Moderator Passcode: 1760  
**Start:** Fri 05/11/2012 10:00 AM  
**End:** Fri 05/11/2012 11:00 AM  
**Recurrence:** (none)  
**Meeting Status:** Accepted  
**Organizer:** Livingston, David

When: Friday, May 11, 2012 10:00 AM-11:00 AM (GMT-05:00) Eastern Time (US & Canada).

Where: 777 Bay Street, 9th Floor CEO Boardroom // Dial-in Tony Ross: 1-866-633-0848, Passcode: 9780623#, Chair/Moderator Passcode: 1760

Note: The GMT offset above does not reflect daylight saving time adjustments.

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Regrets: Mary Lowe,

Contact: Deborah, 5-4851

Revised Feb. 24/12



Declined:  
GOVERNANCE ...



Governance May  
11

**Douglas, Dave (MGS)**

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**From:** Joanna.Carrascal@infrastructureontario.ca on behalf of Lowe, Mary (IO)  
**Sent:** May-07-12 2:55 PM  
**To:** Wintrip, Deborah (IO)  
**Subject:** Declined: GOVERNANCE Weekly Mtg.

Mary will be at a conference in Vancouver, so she is unable to attend.

Joanna Carrascal  
Assistant to Chief Development Officer  
416-326-9356

## Douglas, Dave (MGS)

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**From:** Morley, David <David.Morley@infrastructureontario.ca>  
**Sent:** May-10-12 1:38 PM  
**To:** Morley, David; De Santiago, Antonio; Lowe, Mary (IO); Weisstub, Jonathan; Rossi, Toni (IO); Ralph, Bill (IO); Stewart, George (IO); Lawr, Dale; 'tonyross@rogers.com'; Livingston, David (IO)  
**Cc:** Wintrip, Deborah (IO); Delaney, Margaret  
**Subject:** Governance May 11  
**Attachments:** Transition chart May 8.docx; May 8 High Profile Projects.docx

I propose that we use Governance this week to discuss three priorities:

1. Transition action plan – see attached
2. High profile projects – see attached
3. Puerto Rico proposal – update from Mary

The potential operational topics at next Governance on May 18 are:

4. Delegation of Authority – review proposal from Bill
5. VP membership in senior management committees – all committee chairs present proposals
6. Discussion on high potential VPs and Directors at risk of departure – all

Pls let me know if you have other issues that you want on the agendas. Thanks Dm

### Transition Action Plan

	Responsible	Next Step	Deadline
<b>Internal Operations</b>			
Complete the Delegation of Authority	Bill Ralph	May 11 Governance review proposal	June Board before new CEO
VP retreat follow-up - VP membership in senior management committees - list of high potential VPs and Directors at risk of departure - implement IO Moves Forward	Dale Lawr and Tony Day	May 18 Governance review proposal from committee chairs on VP membership on committees followed by HR review and recommendation  Governance review list of high potential VPs and Directors at risk of departure from HR  Governance receive an update on IO Moves Forward	June 15 Governance decision on VP membership on committees before new CEO
Complete the new MOU with MOI	Bill Ralph	TB/MB	June TB/MB before new CEO
Complete the new business plan for approval by the Board	Bill Ralph	Governance review draft business plan in May	June/July Board for implementation after new CEO
Develop a proposal for an All Staff Day in the summer	Dale Lawr and Tony Day	June 1 Governance review preliminary proposal from HR	July All Staff Day for implementation after new CEO

External communications and stakeholder relations			
REM VOR	Tony Rossi	<p>Complete regional outreach</p> <p>Briefing Minister's office</p> <p>Real Estate Committee and Governance approve final VOR proposal</p> <p>Presentation to Board</p> <p>Launch VOR</p>	<p>May 30</p> <p>May 30</p> <p>June 1 – Decision to approve launch new VOR for GCs before or after new CEO</p> <p>June – Does REM VOR need to go to the Board in June as FYI?</p> <p>June / July</p>
Stakeholder AFP consultations	Mary Lowe, Antonio de Santiago and Steve Dyck	<p>Consultation with labour groups and summary of recommendations and potential changes</p> <p>Briefing Minister's office</p> <p>Re-engage with stakeholders to propose changes</p> <p>Presentation to Board</p> <p>Launch AFP changes</p>	<p>May 30</p> <p>May 30</p> <p>June 15</p> <p>June – Do AFP changes need to go to the Board in June as FYI? Decision to release changes before or after new CEO</p> <p>July</p>
Prepare a new pipeline update	Antonio de Santiago, Mary Lowe, George Stewart and Steve Dyck	<p>Governance review draft pipeline memo prepared by Communications</p> <p>Launch new pipeline</p>	<p>May</p> <p>June/July -- Decision to release changes before or after new CEO</p>

Planning for new CEO			
List of briefings on priority projects and key decisions for new CEO	David Morley and Dale Lawr	Governance and SET brainstorm list of briefings	May 25
Background materials to support briefings	Business units coordinated by David Morley	Pending list of briefings	June 1
List of key stakeholders, stakeholder issues and positions, stakeholder engagement plan for CEO for fall 2012	Mary Lowe and Steve Dyck	Governance review draft prepared by Communications	June 1
Approvals chart	Bill Ralph	June update	Ongoing monthly
Dashboards	Business units	June update	Ongoing monthly

## High profile projects

- Waterloo LRT
  - MOU with city
- Service Centres
  - Escalating conflict in dispute resolution
- 407
  - PPF renegotiation after SNC downgrade requiring bid validity extension and negotiation
- TTC strategy over the summer
  - TB submission
  - TTC analysis of delivery model
  - Master agreement
  - Staging plan (and pipeline update)
- Ottawa
  - Budget / risk / descoping
- Driver Examination Services
  - RFP / FC timeline and relation to labour negotiation
- Ring of Fire
  - Definitive documents
  - Resources for negotiating team
- Realty Transformation Strategy and Asset Sales OICs
  - Summer report back
- Diabetes Registry
- ONTC
  - Early win transaction with ONterra
- ServiceOntario
- Vapour Lock
- Vapour
- OLG
  - Proposal for IO involvement
- Nuclear
- REM VOR
  - Conclusion of consultations
- Stakeholder market sounding
  - 25 proposals, some changes to be made such as local content
  - Briefing Minister's office and FYI to Board
  - Outreach to stakeholders to validate changes
  - Launch changes
  - Related to work by Project Legal on annotated PA
- Ontario Place
  - Next steps towards panel report

## Douglas, Dave (MGS)

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**Subject:** Call with Alex Pourbaix  
**Location:** David to call 1-403.920.2122

**Start:** Mon 10/29/2012 11:30 AM  
**End:** Mon 10/29/2012 12:00 PM

**Recurrence:** (none)

**Organizer:** Livingston, David (OPO)

**Categories:** Yellow Category



Re: Call with  
David Livingston



## Douglas, Dave (MGS)

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**From:** Linda Lee <linda\_lee@transcanada.com>  
**Sent:** October-19-12 10:20 AM  
**To:** Codd-Downey, Beckie (OPO)  
**Subject:** Re: Call with David Livinston

Please have David call Alex directly at 403.920.2122. I'll schedule 1/2 hour at 8.30 am MT on Monday, Oct 29th.

Thank you.

Linda

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**From:** Codd-Downey, Beckie (OPO) [<mailto:Beckie.Codd-Downey@ontario.ca>]  
**Sent:** Friday, October 19, 2012 08:18 AM  
**To:** Linda Lee  
**Subject:** RE: Call with David Livinston

Monday Oct 29<sup>th</sup> at 8:30 Mountain Time (10:30 for us)

Would be great.

What number can David call?

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**From:** Linda Lee [[mailto:linda\\_lee@transcanada.com](mailto:linda_lee@transcanada.com)]  
**Sent:** October-19-12 10:12 AM  
**To:** Codd-Downey, Beckie (OPO)  
**Subject:** Re: Call with David Livinston

Good morning Beckie,  
I am not in the office today and don't have access to Alex's calendar at the moment.

Alex is currently out of the office till Friday, Oct 26th. He is fairly booked on that day but I could make him available for a call at noon Mountain Time. Alternatively we could schedule a time for Monday, Oct 29th between 8.30 and 10.30 am Mountain Time.

Thank you.

Kind regards,

Linda

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**From:** Codd-Downey, Beckie (OPO) [<mailto:Beckie.Codd-Downey@ontario.ca>]  
**Sent:** Friday, October 19, 2012 07:21 AM  
**To:** Linda Lee  
**Subject:** Call with David Livinston

Hi Linda

David Livingston was hoping to set up a call with Alex sometime in the next few weeks to touch base after the Premier's announcement.

Would you be able to give me a call to coordinate something? 416-325-7167

Thank you

Beckie Codd-Downey  
Special Assistant to the Premier  
Office of the Premier of Ontario  
(w) 416-325-7167  
(m) 416-509-1487

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